



## TENDER - STOCKFEED

### Humanitarian Aid for Zimbabwe – Drought Survival Stock Feed Tender Our Ref : ZWE 11131-002 Crisis Modifier

Dear Madam/Sirs,

Welthungerhilfe (WHH) was established in 1962. It is today one of the largest private organizations working in the area of development cooperation and humanitarian aid in Germany - non-profit-seeking, non-partisan and non-denominational. Donations from the population at large fund the work in Africa, Asia and Latin America. In addition, WHH receives grants from the Federal German Government, British Government, the European Union, United Nations, USAID and other donors.

Welthungerhilfe is currently running a project under the Matabeleland Enhanced Livelihoods, Agriculture and Nutrition Adaptation (MELANA) project funded by UNDP managed by Zimbabwe Resilience Building Fund (ZRBF) under the, Emergency Response Project titled Crisis Modifier. Welthungerhilfe is the leading implementing partner with the Community Technology Development Organization (CTDO), Institute of Environmental Studies (IES) and Agriculture Partnership Trust (APT). The project is implemented in close corporation with local authorities and the District Water Supply and Sanitation subcommittee (DWSSC) of Umzingwane, Umguza, Bubi and Nkayi

Today WHH is in the market for drought survival stock feed for cattle. The funds for this project are received from UNDP

#### **1. General remarks and special condition**

The offered commodity must be in accordance to our specification, sound, fair and in merchantable quality.

- The product must be available in regional stocks!!
- The products must be delivered as quickly as possible!!
- Please indicate the current stock location and the origin!



## **2. Specification / Quantity**

<b>No</b>	<b>Description</b>	<b>Qty</b>
1	Drought Survival Stock Feeds	50kg bag x 15 000

Quantities are subject to alteration (after consultation with supplier in good time).

## **3 Packaging**

Stock feed to be packed in 50kg bags. The packaging has to be appropriate to the nature (size, weight) of the items and reach international standards. The packaging should avoid transport damages and protect from bad weather conditions. Costs of packaging must be included in the unit price of each item.

## **4. Samples**

As in accordance to the article 8 of this document an independent laboratory, quality and quantity inspection will be involved no provision of samples is required for this tender.

## **5. Delivery conditions/schedule**

Stock feed will be collected directly by Welthungerhilfe or their approved transporter from the supplier to the districts. Welthungerhilfe will communicate to the suppliers on time to let him know when the product will be required. No collection will be done without official communication from Welthungerhilfe. WHH will provide the winning bidder with names of staff who are allowed to sign for the collection.

## **6. Prices**

All prices must be indicated in United States Dollars (USD). Quotations stated in other currencies will not be considered in the awarding process.

A fixed contract will be closed. No increase of taxes, duties or others will influence the contract and the price agreed herein which remain bidding.

Payments will be done in currency offered.



## **7. Payment Conditions**

1) Payment of submitted invoices to WHH does not imply acceptance of Goods or Services or any related work under the Contract. Unless otherwise specified in the Contract, the following provisions will apply concerning payment and supporting documents.

(2) WHH shall generally make payment through banking channels to Contractor within 14 days upon receipt of the following documents and any other documents/reports that may be specified in the Contract, to be sent directly to Welthungerhilfe Harare Office.

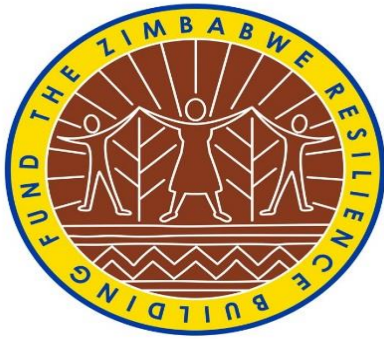
- (a) Commercial invoice with valid banking instructions.
- (b) Copy of the current ITF 263
- (c) Copy of signed delivery note

(3) WHH will make payment to the bank account indicated by Contractor in its invoice, providing that the bank account is in the name of Contractor and located in its country of residence. Any request for payment to a bank account other than that of Contractor or to a bank other than one located in Contractor's country of residence must be specified and justified by Contractor at the time of making its offer.

(4) WHH may withhold payment, in whole or in part, without liability and without prejudice to any other of its rights or remedies under the Contract, should Contractor fail to provide the documents required by this Article 26 of the Welthungerhilfe Terms and Conditions for International Procurement of Goods and Services or as otherwise specified in the Contract or in the event that Contractor fails to perform or comply with its obligations under the Contract, including without limitation the warranties for the Goods set forth in Article 10 of the said terms and conditions. 14. Penalties, penalty for delay, nonconforming goods Cash against documents (CAD). No advance payment possible. Each payment will be arranged by bank transfer within 14 days after original documents received

## **8. Inspection, Acceptance and Rejection**

The Contractor shall provide and maintain an inspection, quality, and process control system acceptable to WHH covering the Goods under the Contract. Records of all inspection work by Contractor shall be kept complete and available to WHH during the performance of the Contract and for twenty-four (24) months after completion, if not otherwise specified in the Contract. Copies of all material certifications and test results will be submitted to WHH upon request, WHH reserves the right to inspect and test through its representatives all Goods ordered under the Contract at any time and place. The Contractor, without additional charge, shall provide all facilities for inspection and all necessary support to ensure that inspections can be performed in such a manner as not to unduly delay delivery of the Goods. WHH may reject any Goods supplied under the Contract that do not meet the requirements of the Contract or apply a penalty for Goods not fully conforming to such requirements as per Articles 17 and 18 of the WHH terms



and conditions for international of goods and service. Rejection of the Goods shall be made as soon as practicable after delivery of the Goods to their final destination .Neither any inspection carried out by representatives of WHH nor any acceptance of the Goods or part thereof by WHH nor any omission by WHH to inspect, accept and/or reject the Goods or part thereof shall release Contractor from its responsibility for such Goods that are not in accordance with the requirements of the Contract, including warranties.

### **9. Ordering Party**

Welthungerhilfe  
Block 8 Arundel Office Park  
Mount Pleasant  
Harare

### **10. Consignee (delivery address)**

Welthungerhilfe  
No12A Park Road  
Suburbs  
Bulawayo

### **11. Document**

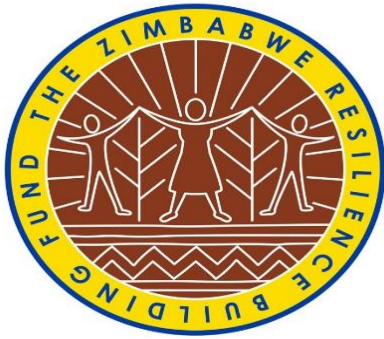
Following documents must be submitted before tender closing:

- Written quotation in USD currency
- Copy of Tax clearance certificate (applicable for suppliers whom we have not worked with)
- Company profile (applicable for suppliers whom we have not worked with)
- Reference list (applicable for suppliers whom we have not yet worked with)
- Pre-qualification of suppliers (refer to Annex I)
- Signed Code of conduct

Following documents will be requested from the Seller after firm order:

•Original Commercial Invoice on letter headed paper addressed to:

**UNDP**  
**Block 10 Arundel Office Park**  
**Mount Pleasant**  
**Harare**



- Delivery Note signed and stamped
- Tax clearance

## **12. Penalties, penalty for delay, nonconforming goods or services, shortfalls**

(1) The Contractor shall be liable according to statutory legal provisions, especially for its own negligent breach of duty and negligent breach of duty by its legal representatives or vicarious agents.

(2) Contractor recognizes that the Contract concerns the delivery of Goods and/or provision of Services where "time is of the essence" and that failure to deliver the Goods and/or provide the Services by the scheduled date(s) or in accordance with the quantities and/or quality specified in the Contract may cause irreparable harm to WHH.

(3) Therefore, if the Contractor culpably defaults in remedying a defect or making a delivery – fully and timely -, WHH shall have the right to request lump-sum damages due to default for the defective resp. Late delivery without further proof of damage, of 0.2 % of the net remuneration agreed for the defective resp. Late delivery and/or service for each period of default of 1 working day (Monday to Saturday) but at most 5 % of the agreed net remuneration for the defective resp. Late delivery and/or service. The Contractor shall, however, have the opportunity to prove to WHH that WHH has incurred no damage or materially lesser damage

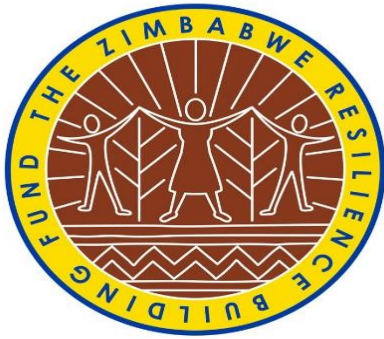
## **13. Anti-Terrorism**

Welthungerhilfe renounces all forms of terrorism and will never knowingly support, tolerate or encourage terrorism or the activities of those who embrace terrorism or money laundering. Consistent with numerous United Nations Security Council resolutions, including S/RES/1269(1999), S/RES 1368(2001) and S/RES1373 (2001) and the European Union, Welthungerhilfe is firmly committed to the international fight against terrorism and in particular against the financing of terrorism. It is the policy of Welthungerhilfe to seek to ensure that none of its and its donor funds are used, directly or indirectly, to provide support to individuals or entities associated with terrorism or money laundering. Therefore, Welthungerhilfe will match their Suppliers and Service providers against the Sanctions lists on a regular basis. By submitting an offer, Suppliers and Service providers agree to this.

## **14. Selection criteria**

Received and complete offers will be evaluated as follows:

- Price 50%
- Delivery time 40%
- Completeness of offer 10%



### **15. Tender Conditions**

The bids must be valid 30 days at minimum.

Quotations must specify all details according to the tender text. Suppliers who do not receive a written feedback by expiry of the deadline for bid acceptance their bid has not been successful.

Quotations must reach Welthungerhilfe **not later than the 16 June 2020 at 1200 hours**. CAT Quotations can be submitted **as hardcopy** in a sealed envelope addressed to:

Welthungerhilfe  
Tender REF: ZWE1131-002  
MELANA PROJECT  
UNDP -Crisis Modifier  
Arundel Office Park, Block 8  
Mount Pleasant  
Harare

In case of any questions contact procurement team on [\\_procurement.hre.zwe@welthungerhilfe.de](mailto:procurement.hre.zwe@welthungerhilfe.de).

Welthungerhilfe will decide in non-public meeting whom to award. All offering suppliers will receive written information.

The successful supplier will be informed latest by 24 June 2020, in order to have enough time for preparation of first collection.

The tender is valid without original signature as well.