Invitation to Tender

Nyamlel, 24.01.2018

Invitation to tender for Labour & Materials for construction of ECO-SAN Toilets in 10 schools

Ref: **WHH/SS1041BMZ SPR # 641123**

Welthungerhilfe (WHH) was established in 1962. It is today one of the largest private organizations working in the area of development cooperation and humanitarian aid in Germany. Non-profit-seeking, non-partisan and non-denominational.

Donations from the population at large fund our work in Africa, Asia and Latin America. In addition, Welthungerhilfe receives grants from the Federal German Government, the European Union, USAID/OFDA, the United Nations and many others worldwide recognized donors.

For its project in Lol State (former Northern Bahr el Ghazal), funded by the German Government through the Ministry of Economic Co-operation and Development (BMZ), WHH seeks potential and qualified bidders for the for the construction of twenty (20) toilet blocks in 10 primary schools.

1. General remarks

The subject of this tender is the award of a work contract for the construction of school latrines in Lol State (former Northern Bahr el Ghazal).

WHH together with County counterparts have pre-selected 10 primary schools as target for this activity.

A 4-stance latrine block will be built at each location, and the bidder shall make the offer based on the total number of facilities (2 blocks per school) as per lots 1 and 2 separately.

According to the outcome of this tender, and based on budget availability, the total number of facilities to be constructed may be higher or lower than 20 units.

The construction works and supply of materials award maybe split to more than one contractors depending on the competitiveness of the offers received for Lot 1 and 2. Otherwise Welthungerhilfe prefers to award all the Lots to the most competitive bidder.

Experience with the location will be an added advantage.

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2. Participation

Tendering is open on equal terms to natural and legal persons (participating either individually or in a grouping (consortium) of tenderers) which are established in any country.

3. Grounds for exclusion from participation

Candidates or tenderers will be excluded from participation in a procurement procedure if:

(1) they are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;

(2) they have been convicted of an offence concerning their professional conduct by a judgment which has the force of res judicata;

(3) they have been guilty of grave professional misconduct proven by any means which the Beneficiary can justify;

(4) they have not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the country of the Beneficiary or those of the country where the contract is to be performed;

(5) they have been the subject of a judgment which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the Communities' financial interests;

(6) they are currently subject to an administrative penalty referred to in section 2.4.15 of the Practical Guide to contract procedures for EC external actions.

Candidates or tenderers must certify that they are not in one of the situations listed above.

4. Exclusion from award of contracts

Contracts may not be awarded to candidates or tenderers which, during the procurement procedure:

(a) are subject to a conflict of interests;

(b) are guilty of misrepresentation in supplying the information required by the Beneficiary as a condition of participation in the contract procedure or fail to supply this information.

5. Sanction lists

Welthungerhilfe renounces all forms of terrorism and will never knowingly support, tolerate or encourage terrorism or the activities of those who embrace terrorism or money laundering. Consistent with numerous United Nations Security Council resolutions, including S/RES/1269(1999), S/RES 1368(2001) and S/RES1373(2001) and the European Union, Welthungerhilfe is firmly committed to the international fight against terrorism and in particular against the financing of terrorism. It is the policy of Welthungerhilfe to seek to ensure that none of its and its donor funds are used, directly or indirectly, to provide support to individuals or entities associated with terrorism or money laundering. Therefore, Welthungerhilfe will match their suppliers and Service providers against the Sanctions lists on a regular basis. By submitting an offer, suppliers and service providers agree to this.

6. Bill of Quantity / Specifications

Details of the construction activities and related material quantities is attached to this tender document and referred to as Annex II – Bill of Quantities (BoQ) Lot 1 & 2.

A technical drawing illustrating the design of the facilities is also attached in Annex III – Technical Drawing Part 1 and 2.

All materials not specifically mentioned in the BoQs will be provided by WHH

7. Implementation schedule

Bidders must be ready to start the construction activities immediately after the contract is awarded.

Bidders should propose the duration of construction period as follows:

- Single latrine block facility. The proposed duration cannot exceed the maximum of 21 days from the starting day for that facility.
- Total number of 20 latrine blocks. The overall duration of the implementation should not exceed 90 days from the day of signature of the contract.

8. Location of implementation

The list of the facilities to be constructed and relative locations is provided in Annex V – Locations.

9. Prices

All prices must be indicated in USD currency. Quotations stated in other currencies will not be considered in the awarding process. Prices quoted should include the cost for materials, labour, transportation & movement to the locations and all relevant South Sudan Government taxes.

10. Monitoring

The Contracting Agency will carry out monitoring visits to ensure terms and conditions of the contract are fulfilled during construction. The construction site will be inspected by WHH Engineer to check quality and quantity of materials used and consistence with the offer.

Construction works not meeting the agreed quality will be rejected, and the Contractor will be obliged to dismantle/destroy the portion of work under consideration.

11. Contracting Authority

Welthungerhilfe, Lol State – Nyamlel Office

Project no. SSD 1041 SPR 641123

12. Documents

The following documents must be submitted before tender closing:

- Duly filled and signed Annex I and Annex II
- Valid Business registration (current stamp)
- Valid tax clearance Certificate 2018
- Valid Operation Licence
- References for similar works previously carried out for other agencies and organizations

13. Payment Conditions

Instalments will be paid upon submission of progress reports and verification by WHH staff.

Progress reports will be provided by the Contractor separately for each facility under construction, and payments by Contracting Agency will be done accordingly.

Reports will have to be sent upon completion of three stages, as described in Annex IV – Scope of work.

Payments for these stages will correspond to the 25%, 40% and 25% of the total amount for the single facility respectively.

A 10% retention policy for each facility will be applied, and the related final payment will be disbursed after 6 weeks upon verification of the good conditions of the facility in the same period.

Payments will be arranged by bank transfer within 10 days after approval by Contracting Authority.

14. Penalties

The contractor shall indicate the schedule of construction activities (see also selection criteria below).

In the event of delay in the implementation caused other than by force majeure, Welthungerhilfe is entitled to make use of a penalty of 5/1000 per day of the total value of the contract.

The penalty will be deducted from the invoice.

15. Selection criteria

Received and complete offers will be evaluated per lot as follows:

- Price 70 %
- Proposed construction period 30 %

Experience in the area of operation will be considered as an advantage.

The assigned points per criteria listed above will be calculated by obtained proportion from the best offers criteria's results in comparison to the offered value per criteria multiplied by 10 to obtain a grading scale per criteria in between 1 to 10 points per ranking criteria.

Exclusion criteria:

- Non-submission of all requested documents as mentioned in article 8.
- Late or incomplete bid submission.
- Not submitting signed WHH Supplier Qualification Form.

16. Tender Conditions

The offers must be valid 4 months from the tender closing date as minimum and must specify all details according to the tender text. Incomplete offers and those that arrive later than the deadline will be automatically excluded.

A) Tender offers can be submitted either by email to:

tender@welthungerhilfe.de

Quotations submitted by email only to above stated address only. No other email recipient allowed! Please submit all documents as unalterable files such as pdf or jpeg. Files in alterable formats not allowed. Please limit your email to a maximum of 8MB! Please submit your bid in one single email! Please indicate in your email header the tender reference number which is WHH/SS1041BMZ SPR #641123! Deadline for the submission is **Thursday, 8th February 2018, at 12:00 p.m. South Sudanese Time**

or

B) Hardcopy in a sealed envelope to the physical address as stated below:

- Welthungerhilfe Office Compound – Nyamlel, Lol State, Tel # 0951 443 444

  OR

- Welthungerhilfe Juba Office – off Kololo Road, Plot # 43, Block 3KTong Ping Area, Juba Tel # 0956 716 808

Envelope shall be clearly marked**:**

CONFIDENTIAL
Tender for Labour & Materials for Construction of ECO- SAN toilets
Open only at Tender opening
Please Quote Reference: SSD - 1041-SPR #: 641123

Return address to be on the back of the envelope and the full contact detail of the company and valid phone number not later than the deadline for Submission on **Thursday, 8th February 2018, at 12:00 p.m. South Sudanese Time**

The opening ceremony will be carried out on **Friday 9th February 2018 at 14:00 pm Local Time** at Welthungerhilfe Juba Office, bidders are welcome to attend.

The awarding decision will be carried out by Welthungerhilfe in a non-public meeting, and the winning party will be notified accordingly. Bidders who do not receive written feedback three weeks from the opening ceremony should consider their bids not successful.

17. Questions and Answers

In case of any questions, please address to any of the following addresses:

- kenneth.adika@welthungerhilfe.de
- Luka.Kwach@welthungerhilfe.de

Questions period allowed for this tender is eight days from the publication date. All answers will be compiled in a single document and circulated to all known participants on the following day only. No questions will be allowed after the expiry of this period.

18. Signature

Kenneth Adika
Logistics Expert,
Country Office, South Sudan

Deutsche Welthungerhilfe e.V.
Off Kololo Rd,Plot # 43, Block 3K
Tong Ping, Juba
Mobile: +211 (0) 956 716 808
Phone: +49 (0) 228 2288 327

This tender is valid without signature, but suppliers are obliged to register their tender during submission!

List of Annexes:

I:	Supplier Qualification	3 pages
II:	BOQ	5 pages
III:	Drawings	2 pages
IV:	Scope of work	2 pages
V:	Locations	1 page

Annex:1

I. WHH Supplier Qualification Forms 1-3

Annex I (Page 1/3) Welthungerhilfe Supplier Qualification Form

Company Name	
Legal form	
Number of employees	
Nationality of Company	
Postal Address	
Physical address	
Telephone number	
email address	
Website	
Name of Managing Director	
Sales & Marketing contact Person	
Shipping Department contact Person	
Range of services provided by the company (company portfolio)	
Remarks	

Note: Welthungerhilfe carries out projects in the field of humanitarian aid and development cooperation which are also financed by the European Community, among others. Part of this qualifying process for our suppliers is the following declaration by your company (in accordance
with European Union rules and conditions for the awarding of contracts for services, supplies of goods and construction services).

Annex I (Page 2/3) Supplier Qualification Form

Welthungerhilfe supports the goals of the UN Global Compact

The UN Global Compact is a strategic policy initiative for businesses that are committed to

aligning their operations and strategies with ten universally accepted principles in the areas of human rights, labour, environment and anti-corruption. By doing so, business, as a primary driver of globalisation, can help ensure that markets, commerce, technology and finance advance in ways that benefit economies and societies everywhere.

Human Rights

- Principle 1: Businesses should support and respect the protection of internationally proclaimed human rights; and
- Principle 2: make sure that they are not complicit in human rights abuses.

Labour

- Principle 3: Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining;
- Principle 4: the elimination of all forms of forced and compulsory labour;
- Principle 5: the effective abolition of child labour; and
- Principle 6: the elimination of discrimination in respect of employment and occupation.

Environment

- Principle 7: Businesses should support a precautionary approach to environmental challenges;
- Principle 8: undertake initiatives to promote greater environmental responsibility; and
- Principle 9: encourage the development and diffusion of environmentally friendly technologies.

Anti-Corruption

- Principle 10: Businesses should work against corruption in all its forms, including extortion and bribery.

The Global Compact is global and local; private and public; voluntary yet accountable.

Further information is available on this website in different languages:
https://www.unglobalcompact.org

Annex I (Page 3/3) Supplier Qualification Form

We, _____ (name of company) hereby declare that

a) we are not in bankruptcy proceedings, judicial insolvency proceedings or in liquidation, that we have not ceased our commercial activities and are not in a comparable situation by similar proceedings referred to in the national legal provisions,

b) we have not received a sanction by legally binding judgment for reasons which bring into doubt our professional reliability,

c) we comply with our duty to pay social insurance contributions, taxes or other levies in accordance with the legal provisions of the state in which we have our office, the state of the consignee, or the state where the contract is performed,

d) we have not received a legally binding sentence due to fraud, corruption, participation in a criminal association, or another act directed against the financial interests of the European Communities,

e) no serious breaches of contract due to non-performance of our contractual obligations have been ascertained about another contract or a contract awarded from the Community budget,

f) we are providing you with all the information required about participation in a tender,

g) in respect of contracts which are ultimately paid for out of European Community funds, no one has accused us of breach of contract due to gross violation of our contractual obligations,

h) we have not been excluded as a contract partner by the European Community due to ethical issues,

i) we assure the European Commission, the European Anti-Corruption Bureau and the auditors of the European Community reasonable access on demand to our business and accounting documents for checks and audits,

j) we respect basic social rights and condemn child labor.

We support the goals of the United Nations Global Compact
https://www.unglobalcompact.org

Location: _____, **Date:** _____

Name of the person in charge of the company (in print): _____

Signature of the person in charge and company stamp: _____

ANNEX II

Summary BoQ

Summary of Price and Conditions (see attached BoQ table for 12 facilities) Aweil North

Single Facility Block:

Total cost: USD _____

Construction period: _____ Days

Overall (12 facilities):

Total cost: USD _____

Construction period: _____ Days

Summary of Price and Conditions (see attached BoQ table for 8 facilities) Aweil West

Single Facility Block:

Total cost: USD _____

Construction Period: _____ Days

Overall (8 facilities):

Total cost: USD _____

Construction Period: _____ Days

I, undersigned, agree that these prices are for the materials and labour required for the works as indicated in Annex II-2 of this tender.

Note: Any discrepancies from the given technical requirements or other discrepancies need to be explicitly mentioned.

_____

Date and Name

BoQ for 12 toilet blocks (4-Stance toilet) in Aweil North

S/No	Description	Units	Qty	Rate (USD)	Amount (USD)
A	**Preliminaries**				
1	Provide sum for mobilization of personnel, materials and equipment to the site	LS	LS		
	Sub-total A				
B	**Sub structure and Super structure**				
1	Excavation to remove top soil for foundation base 5mx3mx0.2m deep, back filling, compaction & site clearance.	m^3	72		
	Sub-total B				
C	**Local material**				
1	Hard core	m^3	48		
2	Pure river sand	m^3	144		
3	Gravel	m^3	72		
4	Burnt clay bricks (3"x4"x6")	Pcs	144,000		
5	Form work timber (2"x10")	Pcs	144		
	Sub-total C				
D	**Construction Materials**				
1	Assorted wire nail	Kg	240		
2	Ordinary Portland Cement	bag	480		
3	Vent bricks	Pcs	384		
4	Rubber Pipe size 1" for urine divertion	m	192		
	Sub-total D				
E	**Roofing Materials**				
1	Timber for wall plate & rafters (4"x2")	Pcs	192		
2	Timber for purlins (3"x2")	Pcs	144		
3	Iron sheets G28	Pcs	192		
4	Assorted wire nails	Kg	240		
5	Roofing nails	Kg	240		
6	Hoop iron	Kg	96		
	Sub-total E				
F	**Door (1.8m m x 0.9 m) and Access cover (0.6mx0.5m)**				

1	Fabricated metallic door complete with frames, shutters & hinges	Pcs	48		
2	Fabricated metallic Access cover complete with frames, shutters & hinges	Pcs	96		
	Sub-total F				
G	**Painting**				
1	Under coat cream	Litre	960		
2	Emulsion oil paint black	Litre	192		
3	Thinner	Litre	240		
4	Assorted painting brush (2", 4", 6")	Pcs	144		
5	Filler	Kg	480		
	Sub-total G				
				Total cost Mobilization and Excavation (A+B)	
				Total cost of Materials only (C+D+E+F+G)	
H	**Labour (For activities C, D, E, F, G above)**			**15% of Materials Cost (C+D+E+F+G)**	
				GRAND TOTAL(A+B+C+D+E+F+H+G)	

All prices quoted should include labour, Materials, transportation of the same and movement of personnel.

BoQ for 8 toilet blocks (4-Stance toilet) in Aweil West

S/No	Description	Units	Qty	Rate (USD)	Amount (USD)
A	**Preliminaries**				
1	Provide sum for mobilization of personnel, materials and equipment to the site	LS	LS		
	Sub-total A				
B	**Sub structure and Super structure**				
1	Excavation to remove top soil for foundation base 5mx3mx0.2m deep, back filling, compaction & site clearance.	m^3	48		
	Sub-total B				
C	**Local material**				
1	Hard core	m^3	32		
2	Pure river sand	m^3	96		
3	Gravel	m^3	48		
4	Burnt clay bricks (3"x4"x6")	Pcs	96,000		
5	Form work timber (2"x10")	Pcs	96		
	Sub-total C				
D	**Construction Materials**				
1	Assorted wire nail	Kg	160		
2	Ordinary Portland Cement	bag	320		
3	Vent bricks	Pcs	256		
4	Rubber Pipe size 1” for urine divertion	m	128		
	Sub-total D				

E	**Roofing Materials**				
1	Timber for wall plate & rafters (4"x2")	Pcs	128		
2	Timber for purlins (3"x2")	Pcs	96		
3	Iron sheets G28	Pcs	128		
4	Assorted wire nails	Kg	160		
5	Roofing nails	Kg	160		
6	Hoop iron	Kg	64		
	Sub-total E				
F	**Door (1.8m m x 0.9 m) and Access cover (0.6mx0.5m)**				
1	Fabricated metallic door complete with frames, shutters & hinges	Pcs	32		
2	Fabricated metallic Access cover complete with frames, shutters & hinges	Pcs	64		
	Sub-total F				
G	**Painting**				
1	Under coat cream	Litre	640		
2	Emulsion oil paint black	Litre	128		
3	Thinner	Litre	160		
4	Assorted painting brush (2", 4", 6")	Pcs	96		
5	Filler	Kg	320		
	Sub-total G				
				Total cost Mobilization and Excavation (A+B)	
				Total cost of Materials only (C+D+E+F+G)	
H	**Labour (For activities C, D, E, F, G above)**			**15% of Materials Cost (C+D+E+F+G)**	
				GRAND TOTAL(A+B+C+D+E+F+H+G)	

All prices quoted should include labour, Materials, transportation of the same and movement of personnel.

ANNEX III Drawing Part 1

proposed eco-san. toilet at A stance with 8 chambers in school.
fly screen.
vent pipe
air circulation
access cover
squatting pan.
foundation wall.
1.7m
0.3m
0.6m
L.G.L
chamber
0.4m
1.4m
0.1m
concrete slab
urine diversion pipe
soakaway pit
SECTIONAL VIEW.
WHH/GAA. Nyambal field office.
Project Engineer.

ANNEX IV – Scope of work

Scope of work for schools Eco- San Toilets construction

This scope of work describes the core tasks to be carried out by the successful bidder and must be read together with the accompanying technical drawings. It elaborates on further details, which are not necessarily included in the technical drawing but are nevertheless important for fulfilment of the technical specifications of the works.

a) The contractor shall present a detailed work schedule/work plan showing starting and ending of the activities which must be reviewed and accepted by the WHH field engineer before the commencement of the execution.

b) The contractor is expected to do all necessary technical mobilization of both industrial and local materials, deliver to the construction site on schedule, and make sure that they have the technical personnel at site upon signing of the contract.

c) The contractor is expected to adhere to the drawing specification and dimensions on the plan. Should there arise the need for any changes, the contractor has to consult immediately with WHH/GAA technical personnel and seek approval before proceeding. Failure to do so may result in non-acceptance of the works by WHH/GAA.

d) The contractor shall adopt a concrete mixture ratio of 1:3:6 (1 part of cement to 3 parts of river sand to 6 parts of gravel) for concrete works. Plaster works will be done with a mixture ratio of 1:5 for super structure and of 1:4 for both external and internal surfaces of the wall. Mixture of 1:3 will be used for floor work (screed).

e) The concrete slab above chambers must be of 100mm thickness, and reinforced with high yield steel bars of 10mm or 12mm diameter at a spacing of 200mm centre to centre.

f) The contractor must adopt the English Bond for all the walls using clay burned brick of standard size, and to ensure the mortar gaps are filled completely to avoid leakages in chambers

g) The four vent pipes must terminate 300mm above the top of the latrine roof.

h) The access cover at the rear of the chambers should be made of heavy duty metal sheet to overcome rust and gases effects.

i) The squatting pan should be the one separating urine and feast (made special for Eco-San toilet).

j) The contactor shall ensure that the backfilling in foundation must be done using imported material/marram soil.

k) The contractor is expected to plan the construction activities to allow proper curing and uniform hardening of the concrete work. Concrete components of the structure must be kept moist until curing has finalised after 7 days.

l) The contractor is fully expected to cooperate with school authority during construction activity, should protect and conserve the environment in which he is working and above all protect and respect the dignity of children that are within the school premises.

m) The contractor is expected to submit reports of completion of work stages to process payment of related instalments:

1. Mobilization, excavation of foundation. (upon completion → 25% payment)

2. Plastering of vault chambers, and casting of slab above chambers (upon completion → 40% payment)

3. Super structure work. (upon completion → 25% payment)

The final 10% of the total amount (for the facility under construction) will be paid only after verification of construction quality for a period of 90 days.

Payments will be effected based on stages of completion of work upon approval by WHH/GAA Engineer.

ANNEX V – Locations **Page 1 of 1**

School latrine construction works will be carried out in the locations listed below:

#	Location	Payam	County	Distance from WHH Nyamlel Office
Aweil North				
1	Langajook	Malual East	Aweil North	45Km
2	Machol	Malual North	Aweil North	15Km
3	Majakbai	Malual West	Aweil North	35Km
4	Managar akot	Malual Centre	Aweil North	30Km
5	Ngapakot	Ariath	Aweil North	25Km
6	Nyinken	Malual West	Aweil North	20Km
Aweil West				
7	Angol	Guomjuer center	Aweil West	8Km
8	Makuei	Guomjuer East	Aweil West	25Km
9	Nyinalel	Guomjuer West	Aweil West	25Km
10	Nyinbuoli	Ayat West	Aweil West	50Km